

**OFFICIAL PROCEEDINGS OF THE VILLAGE OF ADELL
BOARD OF TRUSTEES MEETING
508 SEIFERT STREET
Wednesday September 11, 2019 6:00 pm**

1. CALL TO ORDER: President Andy Schmitt opened the September 11, 2019 Village of Adell Board of Trustees Meeting at 6:00 pm at the Adell Village Hall. The meeting was held in compliance with the open meeting law having been posted at the National Exchange Bank, Adell Post Office, and the Adell Village Hall.
2. ROLL CALL:
 - Members Present: Village President Andrew Schmitt, Village Trustees Arlo Neumann, Jared Spang, James Jentsch, Leighton Holtz, Arush Chahal, Brian Parr
 - Members Absent:
 - Others Present: Clerk/Treasurer Kelly Rathke, DPW Shawn Bigelow, Matthew Risch, Rodney Schroeder, Jill Bichler
3. MINUTES APPROVAL:
 - a. **Motion by Neumann seconded by Jentsch, all voting in favor to approve the August 14, 2019 minutes.** Motion carried.
4. FINANCIALS APPROVAL:
 - a. **Motion by Holtz, seconded by Jentsch, all voting in favor to place the financial report on file for audit and to pay the bills as presented.** Motion carried.
5. UNFINISHED BUSINESS:
 - a. **Emergency Management Plan: Motion by Schmitt, seconded by Holtz; all voting in favor to approve the Emergency Management Plan with changes to 4b, 5b, and the addition of a new map.** Motion carried.
 - b. Lloyd Hoffmann Plaque: Item tabled.
6. NEW BUSINESS:
 - a. **Resolution #2019-03, Library Tax Exemption: Motion by Chahal, seconded by Neumann; all voting in favor to approve Resolution #2019-03, Library Tax Exemption.** Motion carried.
 - b. **Water Relief Request; Mike Stemper, 314 1st Avenue, Adell: Motion by Holtz, seconded by Neumann; all voting in favor to approve the water relief as requested by Mike Stemper, 314 1st Avenue, Adell.** Motion carried.
 - c. Town Road Supplement Program Grant: Item tabled.
 - d. Operator's License:
 - i. **Kay Wachs, N1524 County Road I, Random Lake, WI; Adell Mini Mart: Motion by Neumann, seconded by Parr; all voting in favor to approve an operator's license for Kay Wachs, N1524 County Road I, Random Lake, WI; Adell Mini Mart.** Motion carried.
 - ii. **Hayley Tesch, 711 N Spring Street Unit 7, Random Lake, WI; Adell Mini Mart: Motion by Chahal, seconded by Parr; all voting in favor to approve an operator's license for Hayley Tesch, 711 N Spring Street Unit 7, Random Lake, WI; Adell Mini Mart.** Motion carried.
 - e. Next Meeting Date: October 7, 2019 @ 6:00 pm
7. REPORTS OF VILLAGE OFFICERS:
 - a. Andy Schmitt, Village President: No action taken on this item.
 - b. Shawn Bigelow, Director of Public Works: DPW Bigelow reported that while repairs were made to the sewer line between the village and Hingham the previous month, several problems with the manhole cover were discovered. The sewer line repair will cost roughly \$20,000. Bigelow spoke with the engineering firm about lift station three. The lift station is in need of repairs that will cost between \$15,000 and \$20,000.
 - c. Walt Grotelueschen, Building Inspector Report: No action taken on this item.
 - d. Andy Schmitt, Plan Commission: No action taken on this item.
 - e. Andy Schmitt, Finance and Personnel Committee:
 - i. Schedule meeting for personnel and salary reviews: Meeting schedule for September 23rd, 2019 @ 6:00 pm

- f. James Jentsch, Streets and Parks Committee: No action taken on this item.
 - g. Andy Schmitt, Onion River Wastewater Commission:
 - i. Appoint a Village Trustee to replace Jamie Birenbaum on the ORWC: Item tabled.
8. MISCELLANEOUS BUSINESS:
- a. Clerk's Communications: No action taken on this item.
 - b. Public Comments: Resident Jill Bichler questioned the placement of the newly installed street light on Brookview Avenue. Bichler voiced her concern that the part of the street with the most children is still dark. President Schmitt responded "Typically we put the poles on the property lines." Bichler questioned why it couldn't be moved to the westward property line. Board members pointed out the original request was made in April; that a survey went out to all village residents, asking if they wanted to see a new light on that street; that the subject had been on the meeting agendas since April; that residents had been able to offer input during that time. Schmitt responded "We went through all the proper procedures that we always go through."
9. ADJOURNMENT: **Motion by Chahal seconded by Neumann, all voting in favor to adjourn.** Motion carried.

Kelly Rathke, Village of Adell Clerk/Treasurer