

**OFFICIAL PROCEEDINGS OF THE VILLAGE OF ADELL
BOARD OF TRUSTEES MEETING
508 SEIFERT STREET
Monday, October 7, 2019 6:00 pm**

1. **CALL TO ORDER:** President Andy Schmitt opened the October 7, 2019 Village of Adell Board of Trustees Meeting at 6:00 pm at the Adell Village Hall. The meeting was held in compliance with the open meeting law having been posted at the National Exchange Bank, Adell Post Office, and the Adell Village Hall.
2. **ROLL CALL:**
 - Members Present:** Village President Andrew Schmitt, Village Trustees Arlo Neumann, Jared Spang, James Jentsch, Leighton Holtz, Arush Chahal
 - Members Absent:** Brian Parr
 - Others Present:** Clerk/Treasurer Kelly Rathke, DPW Shawn Bigelow, Matthew Risch, Kathryn Schroeder, Debbie Pierce, Ashleigh Pierre, Jay McMahon
3. **MINUTES APPROVAL:**
 - a. **Motion by Jentsch seconded by Chahal, all voting in favor to approve the September 11, 2019 minutes.** Motion carried.
4. **FINANCIALS APPROVAL:**
 - a. **Motion by Holtz, seconded by Neumann, all voting in favor to place the financial report on file for audit and to pay the bills as presented.** Motion carried.
5. **UNFINISHED BUSINESS:**
 - a. **Lloyd Hoffmann Plaque: Motion by Chahal, seconded by Neumann; all voting in favor to approve the Lloyd Hoffmann Plaque purchase.** Motion carried.
6. **NEW BUSINESS:**
 - a. **Preliminary 2020 Budget: Motion by Jentsch, seconded by Chahal; all voting in favor to approve the preliminary 2020 budget as presented.** Motion carried.
 - b. **2020 Lakeview Library Proposed Budget: Motion by Neumann, seconded by Chahal; all voting in favor to approve the 2020 Lakeview Library Proposed Budget as presented.** Motion carried.
 - c. **Adell First Responders, 2020 Support Request: Motion by Chahal, seconded by Jentsch; all voting in favor to approve the Adell First Responders 2020 Support Request of \$3,200.00.** Motion carried.
 - d. **Operator's License:**
 - i. **Ashleigh Anne Pierre, W5640 Town Line Road, Random Lake; Adell Mini Mart: Motion by Chahal, seconded by Jentsch; all voting in favor to approve an operator's license for Ashleigh Anne Pierre, W5640 Town Line Road, Random Lake; Adell Mini Mart.** Motion carried.
 - ii. **Stacey L Saxe, 505 Clark Street, Cascade; Adell Mini Mart: Motion by Neumann, seconded by Spang; all voting in favor to approve an operator's license for Stacey L Saxe, 505 Clark Street, Cascade; Adell Mini Mart.** Motion carried.
 - e. **2020 Joint Powers Agreement County 911 Emergency System: Motion by Holtz, seconded by Neumann; all voting in favor to approve the 2020 Joint Powers Agreement County 911 Emergency System.** Motion carried.
 - f. **Lift Station, comprehensive report:** Item tabled.
 - g. **WisDot Multimodal Grant Program Application for \$250,000 for street resurfacing: Motion by Schmitt, seconded by Jentsch; all voting to approve the grant submittal.** Motion carried.
 - h. **Cost savings of converting streetlights to LED:** Item tabled.
 - i. **Appointment of Lakeview Library Representative:** Item tabled.
 - j. **Adell Christmas Parade: Motion by Jentsch, seconded by Neumann; all voting in favor to approve the Adell Christmas Parade for December 14, 2019.** Motion carried.
 - k. **Sheboygan County Transportation Shared Revenue Program:** Item tabled.
 - l. **Village of Adell Halloween Party at firehouse on Saturday, October 26th @ 1:30 pm: Motioned by Neumann, seconded by Chahal; all voting in favor to approve the Village of Adell Halloween party at the firehouse on Saturday, October 26th @1:30 pm.** Motion carried.

- m. Village of Adell Trick or Treating; Saturday, October 26th from 3:00 pm -5:00 pm: **Motion by Neumann, seconded by Chahal, all voting in favor to approve the Village of Adell Trick or Treating on October 26th from 3:00 pm -5:00 pm.** Motion carried.
 - n. Next Meeting Date: November 13, 2019 @ 6:00 pm
7. REPORTS OF VILLAGE OFFICERS:
- a. Andy Schmitt, Village President: No action taken on this item.
 - b. Shawn Bigelow, Director of Public Works: DPW Bigelow reported record breaking flows at the Onion River Wastewater Treatment Plant resulting from the heavy rains that recently fell. Both pumps ran at 100% fir a day and a half, non-stop at lift station four.
 - c. Walt Grotelueschen, Building Inspector Report: No action taken on this item.
 - d. Andy Schmitt, Plan Commission: No action taken on this item.
 - e. Andy Schmitt, Finance and Personnel Committee:
 - i. Proposed 2020 Employee Wages: **Motion by Jentsch, seconded by Neumann; all voting in favor to approve the Finance & Personnel recommendation of \$25.62 per hour for DPW Bigelow and \$28.00 per hour for Clerk/Treasurer Rathke starting January 2020.** Motion carried.
 - f. James Jentsch, Streets and Parks Committee:
 - i. Sheboygan County Planning & Conservation Department Tree Order: 200 trees will be ordered. Jentsch to present a tree order plan in the future.
 - g. Andy Schmitt, Onion River Wastewater Commission: No action taken on this item.
8. MISCELLANEOUS BUSINESS:
- a. Clerk's Communications: No action taken on this item.
 - b. Public Comments: No comments heard.
9. ADJOURNMENT: **Motion by Neumann seconded by Schmitt, all voting in favor to adjourn.** Motion carried.

Kelly Rathke, Village of Adell Clerk/Treasurer