

**OFFICIAL PROCEEDINGS OF THE VILLAGE OF ADELL
BOARD OF TRUSTEES MEETING
508 SEIFERT STREET
Wednesday, May 13, 2020 6:00 pm**

1. CALL TO ORDER: President Andy Schmitt opened the May 13, 2020 Village of Adell Board of Trustees Meeting at 6:00 pm at the Adell Village Hall. The meeting was held in compliance with the open meeting law having been posted at the National Exchange Bank, Adell Post Office, and the Adell Village Hall.
2. ROLL CALL:
 - Members Present: Village President Andrew Schmitt, Village Trustees Arlo Neumann, Kim Eberhardt, James Jentsch, Arush Chahal, Brian Parr, Leighton Holtz (via phone)
 - Members Absent:
 - Others Present: Clerk/Treasurer Kelly Rathke, DPW Shawn Bigelow, Bill Goehring, Brett Newkirk
3. MINUTES APPROVAL:
 - a. **Motion by Neumann, seconded by Chahal, all voting in favor to approve the April 8, 2020 minutes.**
Motion carried.
4. FINANCIALS APPROVAL:
 - a. **Motion by Parr, seconded by Neumann, all voting in favor to place the financial report on file for audit and to pay the bills as presented.** Motion carried
5. UNFINISHED BUSINESS:
 - a. Cross Connection Inspections: Item tabled.
 - b. Converting Street Lighting To LED: Item tabled.
 - c. 2020 Roofing Project: Item tabled.
 - d. Approval for replacement of air conditioner & furnace units at the village hall: **Motion by Schmitt, seconded by Parr; all voting in favor to approve the quote by Country Aire Heating and Cooling, LLC. in the amount of \$11,560.00 for three new furnace units, three new central air units, three new thermostats, new condenser coils, pads and line-sets for central air. Roman will also pump down and remove old equipment.** Motion carried.
6. NEW BUSINESS:
 - a. Approval of ordinance for the confidentiality of income and expense information provided to assessor under state law (sec 70-47)(7)(af): **Motion by Chahal, seconded by Parr; all voting in favor to approve ordinance # 2020-01.** Motion carried.
 - b. Lift fire restrictions: **Motion by Schmitt, seconded by Neumann, all voting in favor to lift the emergency fire ban as of May 13, 2020.** Motion carried.
 - c. Appointment of Village Committees:
 - i. Plan Commission:
 1. Trustee Seats – 1 year: Jim Jentsch, Kim Eberhardt
 - ii. Board of Review:
 1. Trustee Seat – 2 years: Kim Eberhardt
 2. Citizen Seat – 2 years: Jamie Ahrens
 - iii. Onion River Wastewater Commission:
 1. Citizen Seat – 2 years: Jim Jentsch
 - iv. Lakeview Library Representative:
 1. Citizen Seat – 1 year: Janine Wheaton
 - v. Finance & Personnel Committee:
 1. Trustee Seats – 1 year: Andy Schmitt, Leighton Holtz, Brian Parr

Motion by Chahal, seconded by Parr; all voting in favor to approve the appointments of the Village Committees. Motion carried.

 - d. Discuss special assessments for curb and gutter on Center Avenue, State Street and Mill Street: **Motion by Neumann, seconded by Parr; all in favor to approve special assessment for curb and gutter.** Motion carried.

- e. ATV/UTV Route discussion and possible referral to the Plan Commission: Village Board has referred this item to the Plan Commission.
 - f. Next Meeting Date: June 10, 2020 or to be announced
7. REPORTS OF VILLAGE OFFICERS:
- a. Andy Schmitt, Village President:
 - i. Memorial Day Parade: The Memorial Day Parade has been cancelled this year.
 - b. Shawn Bigelow, Director of Public Works: DPW Bigelow reported the blue lawn mower was taken to the shop because it no longer could go in reverse. The quote for the parts to fix the machine was close to \$5000.00. The Village Board will discuss possibly purchasing a new machine because the blue lawn mower is 18 years old.
 - c. Andy Schmitt, Plan Commission: No action taken on this item.
 - d. Andy Schmitt, Finance and Personnel Committee: No action taken on this item.
 - e. James Jentsch, Streets and Parks Committee:
 - i. Citizen complaints of unleashed dogs in Village Park outside of designed dog park area. Review ordinances and policies of dogs running on ball diamond: Village Board has referred this item to the Plan Commission.
 - ii. Street Banners: Motion by Chahal, seconded by Eberhardt; all voting in favor to approve the purchase of Welcome street banners for Sun Graphics. Motion carried.
 - f. Andy Schmitt, Onion River Wastewater Commission: No action taken on this item.
8. MISCELLANEOUS BUSINESS:
- a. Clerk's Communications: No action taken on this item.
 - b. Public Comments: No comments were heard.
9. ADJOURNMENT: **Motion by Neumann seconded by Parr, all voting in favor to adjourn.** Motion carried.

Kelly Rathke, Village of Adell Clerk/Treasurer