

OFFICIAL PROCEEDINGS OF THE VILLAGE OF ADELL
BOARD OF TRUSTEES MEETING
508 SEIFERT STREET
Wednesday, January 8, 2020
6:00 pm

1. **CALL TO ORDER:** President Andy Schmitt opened the January 8, 2020 Village of Adell Board of Trustees Meeting at 6:00 pm at the Adell Village Hall. The meeting was held in compliance with the open meeting law having been posted at the National Exchange Bank, Adell Post Office, and the Adell Village Hall.
2. **ROLL CALL:**
 - Members Present: Village President Andrew Schmitt, Village Trustees Leighton Holtz, Jared Spang, Arlo Neumann, James Jentsch, Arush Chahal, Brian Parr
 - Members Absent:
 - Others Present: Clerk/Treasurer Kelly Rathke, DPW Shawn Bigelow, Rodney Schroeter, Matthew Risch, Rhett Surman, Walt Grotelueschen
3. **MINUTES APPROVAL:**
 - a. **Motion by Jentsch, seconded by Parr, all voting in favor to approve the December 11, 2019 minutes.** Motion carried.
4. **FINANCIALS APPROVAL:**
 - a. **Motion by Parr, seconded by Holtz, all voting in favor to place the financial report on file for audit and to pay the bills as presented.** Motion carried.
5. **NEW BUSINESS:**
 - a. Approval to issue tax refund checks: **Motion my Holtz, seconded by Neumann, all voting in favor to issue approved tax refund checks.** Motion carried.
 - b. Cedar Corporation; Street evaluation: Item tabled
 - c. 2020 Roofing project budget; Rhett Surman: Rhett Surman of The Garland Company, Inc. gave a presentation to the Village Board on roof projects that need consideration in the Village of Adell.
 - d. Operator's Licenses:
 - i. Christine M Pannier; Adell Mini Mart: **Motion by Neumann, seconded by Chahal; all voting in favor to approve the operator's license for Christine M Pannier, W5458 County Road SS, Random Lake; Adell Mini Mart.** Motion carried.
 - e. Next Meeting Date: February 12, 2020 @ 6:00 pm
6. **REPORTS OF VILLAGE OFFICERS:**
 - a. Andy Schmitt, Village President: No action taken on this item.
 - b. Walt Grotelueschen, Building Inspector: No action taken on this item.
 - c. Shawn Bigelow, Director of Public Works: DPW Bigelow reported that the heat tape on the Village Hall Building needs to be replaced. **Motion by Schmitt, seconded by Parr; all voting in favor to go with the lowest bid to replace the heat tape on the Village Hall Building.** Motion carried. Bigelow also reported that he detected a hole in a sewer pipe. He will get estimates for the repair which will happen in spring.
 - d. Andy Schmitt, Plan Commission: No action taken on this item.
 - e. Andy Schmitt, Finance and Personnel Committee: No action taken on this item.
 - f. James Jentsch, Streets and Parks Committee:
 - i. Sheboygan Country Tree Order: **Motion by Neumann, seconded by Chahal; all voting in favor to approve the purchase of 100 trees.** Motion carried.
 - g. Andy Schmitt, Onion River Wastewater Commission:
 - i. Replacement of 315 feet of jointly owned sewer line to the plant: President Schmitt reported the 315 feet of jointly owned sewer line to the plant is in need of repair. The line will be temporarily monitored until after the frost is out of the ground.
7. **MISCELLANEOUS BUSINESS:**
 - a. Clerk's Communications:
 - i. No action taken on this item.

b. Public Comments: No comments were heard.

8. ADJOURNMENT: **Motion by Neumann seconded by Parr, all voting in favor to adjourn.** Motion carried.

Kelly Rathke, Village of Adell Clerk/Treasurer