

**OFFICIAL PROCEEDINGS OF THE VILLAGE OF ADELL
BOARD OF TRUSTEES MEETING
508 SEIFERT STREET
Wednesday, April 8, 2020 6:00 pm**

1. CALL TO ORDER: President Andy Schmitt opened the April 8, 2020 Village of Adell Board of Trustees Meeting at 6:00 pm at the Adell Village Hall. The meeting was held in compliance with the open meeting law having been posted at the National Exchange Bank, Adell Post Office, and the Adell Village Hall.
2. ROLL CALL:
 - Members Present: Village President Andrew Schmitt (via phone), Village Trustees Arlo Neumann, Jared Spang (via phone), James Jentsch, Arush Chahal (via phone), Brian Parr, Leighton Holtz (via phone)
 - Members Absent:
 - Others Present: Clerk/Treasurer Kelly Rathke, Rodney Schroeder (via phone), DPW Shawn Bigelow, Matthew Risch
3. MINUTES APPROVAL:
 - a. **Motion by Neumann, seconded by Parr, all voting in favor to approve the March 11, 2020 and Marth 24, 2020 minutes.** Motion carried.
4. FINANCIALS APPROVAL:
 - a. **Motion by Parr, seconded by Neumann, all voting in favor to place the financial report on file for audit and to pay the bills as presented.** Motion carried
5. UNFINISHED BUSINESS:
 - a. Cross Connection Inspections: Item tabled.
 - b. 2020 Roofing Project: **Motion by Jentsch, seconded by Parr; all voting to send projects out for rebid.** Motion carried. DPW Bigelow to contact The Sounder to have the bid request published. Item tabled.
 - c. Converting Street Lighting To LED: Item tabled.
6. NEW BUSINESS:
 - a. Operator Licenses:
 - i. Christopher Bunge, 500 Wisconsin Street Adell; Adell Mini Mart: **Motion by Neumann; seconded by Jentsch; all voting in favor to approve the operator's license for Christopher Bunge, 500 Wisconsin Street, Adell; Adell Mini Mart.** Motion carried.
 - b. Action to administer Official Oaths of Office: Item tabled.
 - c. Approval for replacement of air conditioner units at the village hall: **Motion by Jentsch, seconded by Parr; all voting in favor to have DPW Bigelow contact Eberhardt Plumbing & Heating and Country Air Heating & Cooling for bids.** Motion carried.
 - d. Review quotes for manhole and sewer line repairs on Edgewood Avenue: **Motion by Jentsch, seconded by Parr; all if favor of hiring Northern Pipe for repairs to the manholes and sewer lines on Edgewood Avenue.** Motion carried. The quoted cost of the project is \$8340.00.
 - e. Approval to follow the DNR recommendation of a burning ban until further notice: A burning ban notice has been posting in all posting locations in the village and on the village website as well as published in The Sounder.
 - f. Appointment of Village Committees: Item tabled.
 - g. Next Meeting Date: May 13, 2020 or to be announced
7. REPORTS OF VILLAGE OFFICERS:
 - a. Andy Schmitt, Village President: No action taken on this item.
 - b. Shawn Bigelow, Director of Public Works:
 - i. DPW Bigelow reported that the Village of Random Lake will be street sweeping the Village of Adell streets in the next few weeks.
 - c. Andy Schmitt, Plan Commission: No action taken on this item.
 - d. Andy Schmitt, Finance and Personnel Committee: No action taken on this item.
 - e. James Jentsch, Streets and Parks Committee:

